

**Minutes of Lumphanan Primary Parent Council (LPPC) meeting**  
**Wednesday 20<sup>th</sup> September 2017, 7pm at Lumphanan School**

Present	Diane Bell (Chair), Caroline Walton (minutes), Susan Anderson, Beth Gordon, Jayne Stratton, Lorna Coutts, Lynn Stewart, Laura Muirhead, Cllr Paul Gibb, Kelly Yule
Apologies	Rev. A Wark, Gillian Fraser, Marie Robertson, Cllr Blackett, Katy Yates

Agenda	Owner	Discussion
1. Previous Minutes	Chair	Susan Anderson and Lorna Coutts approved minutes from meeting on 26 <sup>th</sup> April 2017.
2. Church News	Rev. Wark	<ul style="list-style-type: none"> <li>Rev. Wark retires today (20/9/17). Replacement yet to be appointed. Card has been sent to thank him for the support he has given LPPC.</li> </ul>
3. Council News	Cllr. Gibb	<ul style="list-style-type: none"> <li>Diane welcomed Cllr. Gibb to his first LPPC meeting. He explained his role, including sitting on Communities Committee and as a sub on Education and Children Services Committee when needed. Happy to take any questions and offer support. Brief discussion about how to involve Dads in committee.</li> </ul>
4. Matters Arising	All	<ul style="list-style-type: none"> <li>No matters arising from previous minute.</li> </ul>
5. Head Teacher Report	JS	<ul style="list-style-type: none"> <li><u>The Big Conversation (Maria Walker)</u>. School gathering info on overall working of school/council and how they can make improvements. Questionnaire given out (return by 29<sup>th</sup> Sept). This is not about specific pupils or events, more how school engages with parents/wider community.</li> <li><u>Changes in education</u>. Schools to have more say in how they run -finances devolved and decisions about school/cluster. Offers flexibility to meet needs of pupils/schools/community at a more local level.</li> <li><u>New room</u> - Committee updated on the building work. A visit to the classroom took place following meeting.</li> <li><u>Harvest Celebration</u> - Wed 4<sup>th</sup> Oct, at Aboyne Academy (during school day). Cluster event with visiting dignitary! Eight pupils to represent Lumphanan School. Four older pupils to talk about work done (harvest from the garden). Four younger pupils to join choir with pupils from other schools. Ms Stratton and Mrs Cullen to accompany. Includes brunch at Aboyne Primary.</li> <li><u>4 Square</u> - new 4 Square in playground, but wrong location. Ongoing discussion with company.</li> <li><u>Parental communication</u>- Any parent approaching committee member with issue regarding school to be encouraged to approach school directly.</li> <li><u>Notice Board</u> -Thank you George Fraser. To be used for school and LPPC news. Julie Revie has key in office. LPPC to use it to inform parents of events and news.</li> <li><u>2016/2017 P7 gift</u> - plans made for that to go up.</li> <li><u>Assessments</u> - PIPS, inCAS currently used. New version being rolled out. Period of transition into new system.</li> <li><u>Learning Leaflet 2017/2018</u>- feedback sought. Good tool to learn what children are doing.</li> </ul>

		<ul style="list-style-type: none"> <li>• <u>Learners Award</u> - Work continues on this. Step towards developing the young workforce.</li> <li>• <u>Reporting Calendar</u> - Shows how the school will communicate with parents throughout school year about what children are doing in school. Includes reports, parents evenings, newsletters, profile books, open afternoon.</li> </ul>
6. Treasurer Report		<ul style="list-style-type: none"> <li>• Money raised from Gala - approx. £800</li> <li>• Money raised from Bingo - £618</li> <li>• iPads still to be purchased</li> </ul>
7. School Requests	JS	<ul style="list-style-type: none"> <li>• Small balls with scoops for playground. School will source/LPPC will pay.</li> <li>• Visiting Panto - Costs £999. LPPC to pay £500? Committee to discuss and confirm what they will contribute.</li> <li>• Abernethy bus</li> <li>• Sheltered area for garden. Something to consider for future. May be expensive.</li> </ul>
8. Fundraising	All	<ul style="list-style-type: none"> <li>• <u>Christmas Fayre</u> 18<sup>th</sup> Nov 2017 - Next planning meeting (sub-committee), Wed 4<sup>th</sup> Oct. LPPC grateful to a Hut parent for designing poster and to Laura Middleton's work for offering to copy 200 of these.</li> <li>• <u>Calendar</u> - please give photos to Gillian.</li> <li>• <u>Family Ceilidh</u> - something to consider for next year.</li> </ul>
9. AOB	DB DB CW CW DB	<ul style="list-style-type: none"> <li>• <u>School website</u> - Ms Stratton in touch with authority about template for website. Recognised how useful it would be but time consuming and requires training to do.</li> <li>• <u>Panto</u> - Theatre company performing Pinocchio in the village hall, Fri 15<sup>th</sup> Dec. Hut children to be invited. See school requests. Questioned if we can alternate travelling theatre and HMT production. Ms Stratton happy to consider this.</li> <li>• <u>LPPC communication</u> - Facebook page to remain a closed group for parents/carers. Anything the wider community may be interested in to be shared on Lumphanan Neighbourhood Facebook page by Susan Anderson. When using Messenger chat, members to be mindful about responding to questions and requests ASAP.</li> <li>• <u>Parents accessing minutes</u> - Caroline to ask Julie if minutes can still be uploaded onto 'old' website. Notice board can also be used.</li> <li>• <u>AGM</u> - 6<sup>th</sup> November 2017 at 7pm. Tea and biscuits from 6:30 onwards.</li> </ul>
10. Actions	DB CW	<ul style="list-style-type: none"> <li>• LPPC to decide about panto donation. Diane to feedback to Ms Stratton.</li> <li>• Caroline to speak to Julie about uploading minutes to 'old' website.</li> </ul>
11. Date of next meeting		<ul style="list-style-type: none"> <li>• Christmas Fayre planning meeting - 4<sup>th</sup> Oct (Caroline's house). Time TBC.</li> <li>• AGM - 6<sup>th</sup> November 2017</li> </ul>
12. Diary Dates		<ul style="list-style-type: none"> <li>• As above</li> <li>• Christmas Fayre - Saturday 18<sup>th</sup> November 2017</li> </ul>

Caroline Walton